



**B2B
EVENTS**

IMPORTANT INFORMATION

B2B Events cannot be held responsible for any outcome that affects your booking if you have not read the information below.

Please keep this information in a safe place.

The personal information that you provide us with will be held on our secure database and not passed to any third parties.

It will only be used in relation to contacting you regarding our fairs and any of the fairs you have booked. If at any point you wish to be removed from our database please call us on 01636-676531 or email helen@b2bevents.info with your instruction.

PAYMENT FOR YOUR STAND

You can pay for your stand by cash, cheque, BACS, credit or debit card. The payment is due on or before the payment run date, which is shown below each of the fair dates or on the My Bookings page of the booklet.

Cheques to be made payable to B2B Events Ltd.

For BACS payments the details are Sort Code 30-91-58 Account 02435653 Back to Basics Events. For the reference panel please use your surname followed by the fair reference. i.e. Detling is DAF, Malvern Flea is MFF, Malvern Antiques is MAF, Edinburgh is EDIN.

For card payment please fill out the section at the bottom of the booking form and read the notes under the signature box overleaf.

CANCELLATIONS

All requests for cancellation should be received by the Organiser either in writing, by email or text. You will need to have received confirmation of receipt via an email or text for the cancellation to be accepted. Depending on when the cancellation is received by the Organiser the following will apply:

- (i) cancellation before the due date for payment as shown on the booking form under the date of the fair. No charge.
- (ii) cancellation after the payment due date. Charges will apply dependant on the ability of the Organiser to resell the pitch. If resale is possible a small admin fee will still apply. If the fair is not full then a refund or credit is not possible.
- (iii) cancellation within one week of the fair date. No refund or credit will be given.



Contact B2B Events:

Newark Office: 01636 676531 | Event Days: 07796 714509

B2B Events, P.O. Box 9018, Newark, Nottinghamshire. NG24 9DH



facebook.com/b2bfairs



@b2bfairs



@b2beventsairs

Visit our website: www.b2bevents.info